

Dear participants of PHOTONICAø13,

Here follows further information about the talks, posters, manuscript submission, transport, and social events that will take place during the Conference and Training School.

### **Registration upon arrival**

Registration desk will be open *in front of the Main Lecture Hall in the SASA building* (2<sup>nd</sup> floor) from 8:00 until 17:00 on Monday and Tuesday, and from 8:00 until 12:00 on Wednesday and Thursday. Each participant is required to register at the desk before attending conference sessions in order to acquire a badge with their name, allowing them entrance into the Lecture Hall.

As part of the conference material, the Book of Abstracts will be published on the USB Flash Memory Drive. Participants who wish to obtain a printed version of the Book of Abstracts should mention this upon registration.

### **Talks**

All talks in the main program ó Plenary/Tutorial lectures, Keynote and Invited talks, Contributed talks and Progress Reports will be held in the Main Lecture Hall at SASA building. The Program of the conference taking place in the Main Lecture Hall can be found at <http://www.photonica.ac.rs/index.php/program> . Plenary/Tutorial lectures are lasting 2 x 45 minutes with a 5-10 min break in-between for questions and comments. All other talks should be prepared as to leave 3-5 minutes at the end for questions and comments.

All speakers will be asked to upload their presentations to the conference computer at least 15 minutes before the session where their talk is scheduled, or, if they want to use their own computer, to test its compatibility with the video equipment on site well in advance of their presentation time.

Along with the main program, several parallel sessions will be organized in a small lecture hall, dedicated to the joint COST Actions BM1205 and MP1204 and the presentations from our sponsors about the latest advances in experimental methods and instrumentation in the field of photonics.

***COST Actions training school lectures*** will be held on Thursday, while the ***sponsors' presentations*** will take place at the same time with the poster sessions, ***from 18:00 until 20:00 on Tuesday and Thursday***. Detailed schedule of both COST Training School and sponsorsøpresentations will be finalized in the week preceding the conference.

### **Posters**

All contributed talks have been divided in two parts to be presented in poster sessions on ***Tuesday and Thursday from 18:00 until 20:00*** (please see the attached file) in the corridor in front of the small lecture hall (1<sup>st</sup> floor in SASA building) where the parallel sessions will take place.

Poster panels are two-sided and provide the 1 x 2 m space on each side, so please prepare your poster accordingly. The safe size of the poster is ***A0 (portrait orientation) or smaller***.

## **Manuscripts**

The collection of manuscripts for publication in the conference issue of *Physica Scripta* has already started and will be finished around mid-September. Please note that Plenary/Tutorial speakers' manuscripts should not exceed 8 journal pages, Keynote speakers' 6 pages, and papers from other speakers and participants 4 journal pages.

Instructions for preparing manuscripts for submission to *Physica Scripta* can be found at <http://atom.iop.org/atom/usermgmt.nsf/EGWebSubmissionWelcome?OpenForm&ISSN=1402-4896>

## **Transport from the airport**

Based on the answers from the Questionnaire we have sent you (*please fill it out and send it back to us, if you haven't done it so far!*), for those who expressed their desire to use organized transport, there will be organized a mini-bus service from the "Arrival" exit at the Nikola Tesla Airport to the city centre, close to the conference site. A person with the sign PHOTONICA 13 will be waiting at the airport.

For those who wish to take public transport service to get to their hotel, there are two bus lines, A1 and 72 (for more information follow the link:

[http://www.beg.aero/passengers/to\\_and\\_from\\_the\\_airport/bus\\_transport.326.html](http://www.beg.aero/passengers/to_and_from_the_airport/bus_transport.326.html) )

Line 72 is long and with many stops, therefore we recommend the line A1 as a better choice (leave the bus at "Zeleni Venac" stop instead of the last stop "Slavija").

If you wish to take a taxi, the cost of one way ride from the airport to the city centre should be around 13 EUR. There is a taxi booth at the "Arrival" exit of the airport. More information can be found at

[http://www.beg.aero/passengers/to\\_and\\_from\\_the\\_airport/taxi/from\\_belgrade\\_airport.327.html](http://www.beg.aero/passengers/to_and_from_the_airport/taxi/from_belgrade_airport.327.html) .

Another alternative is *renting a car*, which is *not recommended* due to serious difficulty in finding a parking spot in the city centre.

## **Transport in the city of Belgrade**

The conference site, SASA building, is in the main pedestrian and shopping street of Belgrade. It is within a walking distance from many hotels in the city centre, so it is unlikely that you will need to use any means of transport for attending the conference. However, if you want to explore other parts of the city, you can use bus, tram and trolleybus lines to move around. Tickets can be bought from the driver or in numerous kiosks on the street. Our colleagues at the Registration desk will help you with questions regarding the transport and tickets.

## **Social events**

There will be several social events organized during the conference:

On **Monday evening, from 18:30 until 20:30, the Cocktail Reception** will take place in a beautiful Salon of the SASA building.

On **Tuesday evening, after the poster session**, we will organize **a visit to the Ethnography museum**, which is situated about 100 m from the conference site. Please mention at the registration desk if you are interested in joining the group.

**Wednesday afternoon** is reserved for the excursion. A bus will take us from the city centre 70 km to the north-west from Belgrade, to a **beautiful region of Frushka Gora** where we will visit two orthodox monasteries dating back to the 15<sup>th</sup> and 16<sup>th</sup> century. Then we will visit the picturesque town of Sremski Karlovci and enjoy the wine and food tasting in one of its old wineries.

Return to Belgrade is planned to be at 19:00.

On **Wednesday evening, at 20:00**, the Conference Dinner will take place in one of the famous Belgrade restaurants.

On **Thursday, during lunch time**, we invite you to visit a small, extremely interesting Nikola Tesla museum. Please mention at the registration desk if you are interested in joining the group.

If you have any further questions, please do not hesitate to contact us at [photonica2013@photonica.ac.rs](mailto:photonica2013@photonica.ac.rs)

See you soon!

Organizing Committee of PHOTONICA'13  
<http://www.photonica.ac.rs>